

## Guideline 17

# Roles and Responsibilities

### **Club Welfare/Safeguarding officer**

The person within the bowls club has the responsibility for managing and reporting concerns about children or vulnerable adults and for putting into place procedures to safeguard these individuals in the club.

### **County/Regional Welfare/Safeguarding officer**

The person within a sports organisation with the responsibility for managing and reporting concerns about children and vulnerable adults and for putting into place procedures to safeguard both within the County structure.

### **National Designated Safeguarding/Child Protection officer**

The designated person within a sports organisation with ultimate responsibility for managing concerns about children and vulnerable adults and for putting into place procedures to safeguard these individuals in the organisation.

### **Case Management Group**

The role of the case management group (CMG) is to manage the sports organisation's initial response to reported concerns about the welfare or abuse of children and vulnerable adults, and potential risks from adults or other young people. This includes the level at which the concern will be dealt with (from local to national), which procedures will be used and whether or not the concerns should be discussed with or referred to statutory agencies. The CMG should also monitor progress on cases and report to the organisation's senior management or board on issues arising from cases and trends which require management action.

### **Children's Social Care or Children's Services**

The statutory organisation responsible for responding to concerns about children and leading investigations about child abuse in partnership with the police. Also, known as Social Services.

**Adults Social Care** The statutory organisation responsible for making sure that older people, adults with physical disabilities, mental health needs, learning disabilities and Adults at Risk get the information, advice and support.

### **Local Safeguarding Children Boards (LSCBs)**

LSCBs are responsible for local arrangements for protecting children and young people. They provide inter-agency guidelines for child protection.

### **Local Authority Designated officer (LADO)**

LADOs work within children's services departments and should be alerted to all cases in which it is alleged that a person who works with children (in a paid, unpaid, volunteer, casual, agency or self-employed capacity) has behaved in a way that has harmed, or may have harmed, a child possibly committed a criminal offence against children related to or behaved towards a child or children in a way that indicates s/he is unsuitable to work with children. The LADO will support the organisation with advice and guidance from the initial phase of a concern arising to the conclusion of the case, whether or not a police investigation continues.

